

Community Event Worksheet Key

What should be recorded on these sheets? A Community Event is a lodge function which focuses on helping people outside the membership of Sons of Norway.

Use this worksheet to track group activities (those with two or more participants gathered together) organized by lodge officers or members on behalf of Sons of Norway.

After an event has taken place, please record the date, description, length, and the number of members involved. To determine the Member Hours, multiply the event length by the number attending (see below). If available, please give an estimate of the number of people in the community who were impacted by your event.

At the end of the year, total the number of events, the member hours and the total of participating members. This information is requested on Page 2 of the Lodge Achievement form which is sent to Lodge Secretaries each November.

Sample Year:

Date	Name or Description of Event	Length of Event (L)	X	Members Involved (M)	=	Member Hours (H)	Community Impact
01/12	Dance Group Performed at School World Culture week.	6 Hours	X	13	=	78	1,550 (students, faculty, families)
3/16	Planning Meeting for YSki for LightΦ	1 Hour	X	8	=	8	Not Applicable
3/23 - 24	Volunteered at Regional YSki for LightΦ Event	12 Hours	X	42	=	504	820 (Skiers, Workers Etc)
05/01	Group stamp cutting for YTubfrimΦ	2 Hours	X	6	=	12	Unkown
06/15	Cleaned up Adopt a HighwayΦ	3 Hours	X	19	=	57	Unkown
08/28	Organized school supplies into 'First Day of School' packs.	1 Hour	X	3	=	3	60 First Graders
11/01	Knitting Klub knitted hats for cancer patients	2 Hours	X	18	=	36	15 patients
12/15	Sang carols at Nursing Home	2 Hours	X	31	=	62	321 residents
Total Events: 8				Total Member Hours:		760	Total Impacted: 2766