

## **DISTRICT #7 ANNUAL CALENDAR**

(Please add in your Lodge activities as determined. District & International Lodge Meeting/Conventions are held in even years only.)

### **JANUARY**

- *Installation of new Officers*
- *Nominate Lodge Delegates for District Lodge Meeting/Convention (Convention years)*
- Receive new D17, Financial Statement from International Head Quarters or obtain from web page.  
Can also be completed and filed online
- Officers manuals passed to new officers
- Lodge Achievement Form (LAF) and Family Lodge of Year (NFCA) form mailed from Sons of Norway International Office (**HQ**) Also available online.
- Turn in to Lodge Secretary, Records of Volunteer Hours & Events
- Create annual Lodge budget

**15<sup>th</sup>** – District submits to HQ for Revitalization Grants: up to \$1000 with 70% paid by HO, 30% by District

**15<sup>th</sup>** - Local Lodge Partnership Grant: application to Sons of Norway Foundation International (**SoNFndHO**); up to \$1000 match of Lodge dollars for fairs, hosting visiting groups, cultural classes, instructional videos, books for library.

**16<sup>th</sup>** – Founders Day – Lodges plan event or sweater day, etc.

### **FEBRUARY**

- *Vote on Lodge Delegates for District Lodge Meeting/Convention ( On convention years 90 days prior to date of convention)*
- *Hold Central Lodge Meeting for Delegates to District Lodge Meeting/Convention (90 days prior)*
- *Consider who in the Lodge might run for election at District level and ensure Delegate status*
- Plan your annual events calendar with Social Director
- Sno Fun Days – District #7 event
- Ski for Light Canada event

**1<sup>st</sup>** – General Heritage and Culture Grant: application to SoNFndHO; maximum \$3000, for preservation projects, museum exhibits, heritage workshops, instructional materials; Lodges, individuals or groups may apply

**10<sup>th</sup>** – Complete D17 online or mail paper copy to District President

**15<sup>th</sup>** – Helping Hands to Children Grant: application to SoNFndHO; maximum \$500; match of Lodge funds, for Adopt A School, Barnas Norsk Klubb, children's heritage programming, books, school equipment, supplies or special programs for children

**15<sup>th</sup>** - Complete LAF and NFCA online or send completed paper copy to HQ

**1 to 28<sup>th</sup>** Bowl-by-Mail Tournament is open to all 5-member teams in District

### **MARCH**

- Heritage Camp Co-Ordinator will prepare Budget and have Instructors in place

**1<sup>st</sup>** – Recruitment pins and certificates are sent from HO

- 1<sup>st</sup>** – Sons of Norway Foundation in Canada (**SoNFndCan**) Grants: for Summer Camps, Cultural, Leadership, Sports events, Workshops or equipment, Special Celebrations
- 1<sup>st</sup>** - Tormod Rekdal Cultural Grant: application to SoNFndCan; Norwegian culture, heritage, crafts, language, arts
- 1<sup>st</sup>** - Lysne Rosemaling Bursary: application to SoNFndCan
- 1<sup>st</sup>** – Oslo International Summer School Scholarship: application to SoNFndHO; \$1500, must be accepted to Oslo International Summer School
- 15<sup>th</sup>** – deadline for submitting Bowl-by-Mail score sheets to District Recreation Director
- 31<sup>st</sup>** -score sheets for Golf-by-Mail submitted to District Recreation Director

## **APRIL**

- *Prepare a plan to host next District #7 Lodge Meeting & Convention (even years)*
- Plan a Syttende Mai event
- District #7 Board Meeting

**1<sup>st</sup> to Sept 30<sup>th</sup>** Golf-by-Mail annual competition runs for all golfers in District

## **MAY**

- First week – International Board Meeting and District Presidents meeting
- *District #7 Lodge Meeting & Convention*
- Advertise Heritage Camp – registration available online [www.sofn7.com](http://www.sofn7.com)
- Advertise Fishing Derby
- Advertise Border Festival (2<sup>nd</sup> Sunday July)

**1<sup>st</sup>** – Salmon and Lake Trout Fishing Derby runs to following April 30<sup>th</sup>

**1<sup>st</sup>** - Lund Fund Scholarship: application to SofNFndHO; \$1500, post-secondary studies abroad

**15<sup>th</sup>** – Entries for Fish Derby received by District Recreational Director for previous year

**17<sup>th</sup>** – **Syttende Mai** celebrations

**31<sup>st</sup>** – Oslo International Summer School Bursary: application to SofNFndCan; maximum \$750, must be accepted to Oslo International Summer School

**31<sup>st</sup>** – Folkehøgskole Bursary: application to SofNFndCan; maximum \$750, acceptance to Folkehøgskole

**31<sup>st</sup>** – Lysne Rosemaling Bursary: application to SofNFndCan; classes for rosemaling

## **JUNE**

- Founders Awards mailed to Lodges from HO

**15<sup>th</sup>** – Lodges submit candidates for Border Queen

**21<sup>st</sup>** – Midsummers celebration

## **JULY**

2<sup>nd</sup> Sunday – Border Festival with D#2

## **AUGUST**

- *International Lodge Meeting & Convention (even years)*
- 1<sup>st</sup> weekend following BC Day, Heritage Camp at Hatzic, BC

**31<sup>st</sup>** – Post-Secondary Scholarships: application to SofNFndCan; approximately 12 at \$800 each

**31<sup>st</sup>** - Bjarne & Karel Thorsbaug Bursary for Norwegian Studies: application to SofNFndCan; studying in Canada for Norwegian language, history or culture

## **SEPTEMBER**

- Advertise Bowl-by-Mail
- Plan activity for Leif Erikson day
- District #7 Board Meeting
- Lodge Executive (D63) form is mailed from HO – complete each year – may complete online for ease of submission
- Plan activities for Foundation Month

**1<sup>st</sup>** – Sons of Norway Foundation in Canada (**SoNFndCan**) Grants: for Summer Camps, Cultural, Leadership, Sports events, Workshops or equipment, Special Celebrations

**1<sup>st</sup>** - Tormod Rekdal Cultural Grant: application to SoNFndCan; Norwegian culture, heritage, crafts, language, arts

**1<sup>st</sup>** - Lysne Rosemaling Bursary: application to SoNFndCan

## **OCTOBER**

- Elect a nominating committee for Lodge elections
- Event or activities in support of Foundation Month – may include charitable community support

**1<sup>st</sup>** - Lodge Liability Insurance is due at HO

## **NOVEMBER**

- Election of Lodge Officers
- First full week of the month - International Board Meeting and District Presidents meeting

## **DECEMBER**

- Get new Lodge Executive information to District #7 Secretary to update District Directory
- Plan Family Christmas events

**15<sup>th</sup>** – update Lodge Executive (D63) to HO by deadline for extra points on LAF. Can also be updated online.

**30<sup>th</sup>** – *submit application for Youth of the Year form to District Youth Director (submit in odd year for even year convention)*

Most Home Office (International) forms can be found on [www.sofn.com](http://www.sofn.com) under Management or at [www.sonsofnorway.com/foundation](http://www.sonsofnorway.com/foundation) for HQ award/grant applications.

Many forms and resources can be found on [www.sofn7.com](http://www.sofn7.com) . Some available include:

### **Lodge Resources & Forms**

#### **Publicity Forms**

→Consent Form      →Submissions      →Photo Tips

#### **Lodge Programming and Management**

→District #7 Governance: which includes By-Laws, Policies & Procedures, Officers Mandates

→Community Events tracking

→Fraternal Events tracking

→Notes for filling out LAF

→Brochure plus Guide for preparing Resolutions

→Fundraising & Cultural Events guide

### **Sons of Norway Foundation in Canada**

## Applications for Grants and Awards

ScanDiskGB:SoN District #7:Calendar of Events for Lodges & District #7.docx