

Sons of Norway Fraternal Event Worksheet

Track the number of fraternal events your lodge holds throughout the year. Fraternal events are organized group activities which benefit the members of your lodge rather than the community. This form is kept and maintained by the lodge secretary

After each event, write down the date, the name or the description of the event, the length of the event and the number of lodge officers or member volunteers who ran or worked at the event. Then, multiply the length of the event by the number of members working the event to get the total volunteer hours (L x M = H)

New for 2014: You only calculate hours for people who are working at an event. For example, at your last lodge meeting, you had 5 officers who ran the meeting and 2 members who served coffee and treats. 25 members came to the meeting, but you would only record the 5 officers and 2 serving members (for a total of 7) as ‘Members working the event’ on this worksheet. You would record the 25 non-working members as ‘Members Attending.’

At the end of the year, count the number of events your lodge held. Then, add up the hours in the ‘Total Volunteer Hour’s column. This information is requested on Page 2 of the Lodge Achievement form which is sent to Lodge Secretaries each November.

Date	Name or Description of Event	Length in Hours(L)	X	Members Working the Event (M)	=	Total Volunteer Hours (H)	Members Attending
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		
			X		=		

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Sons of Norway Fraternal Event Worksheet Continued. Make extra copies if needed.

Date	Name or Description of Event	Length in Hours (L)	X	Members Working the Event (M)	=	Total Volunteer Hours (H)	Members Attending
			X		=		
			X		=		
			X		=		
			X		=		
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			X		=		
			X		=		
			X		=		
<p>Count the lines filled in above. This is your event total for the year.</p> <p>_____</p>		<p>Add the numbers in Total Volunteer Hours column. This is your total Fraternal event volunteer total for the year.</p> <p>_____</p>				<p>Mbrs Attend Total:</p> <p>_____</p>	